



LHU Plattsburgh LLC DBA: The Village Suites MAINTENANCE REQUEST FORM
 201 Renaissance Village Way Plattsburgh, New York 12901
 518.561.0440 Fax-518.561.7376 www.rvsuites.com

DATE _____ SUITE # _____ APT # _____

REQUESTED BY _____ PHONE _____

MAINTENANCE/SERVICE REQUESTED:

PERMISSION TO ENTER UNIT:

X _____

Please sign here and drop off form at Manager's Office

OR SELECT BELOW FOR EMAILED APPROVAL

This request is being made and transmitted by email. See my authorization below:

You may enter my unit as needed.

(For office use only)

MAINTENANCE PERFORMED:

Parts used:

Completed By: _____ Date: _____

Notations/Observations from Maintenance:

